

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

July 19, 2012

5:30 P.M.

MINUTES

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent: None

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on July 12, 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Carpenter; Seconded by Councilor Tiffer

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending July 18, 2012 in the amount of \$ 270,444.86 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of July 12 – July 18, 2012
- Report from the Building Inspector's Office from July 10 – July 16, 2012
- Report of Public Hearing held by the Zoning Board of Appeals on July 16, 2012

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Rabideau; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. **AUDIT OF CLAIMS:**

RESOLVED: That the bills Audited by the Common Council in the amount of \$ 1,023,866.84 are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Case
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

6. **PERSONS ADDRESSING COUNCIL: None**

7. **OTHER ITEMS:**

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.34 “2011 Durkee Street Parking Lot Improvements” to complete the project work as detailed in the revised Council resolution.

By Councilor Rabideau; Seconded by Councilor Tiffer
Discussion: None
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.36 “2012 General Street Resurfacing” to complete the project work as detailed in the revised Council resolution.

By Councilor Rabideau; Seconded by Councilor Tiffer
Discussion: None
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves Kevin Farrington City Engineer to advertise for Contract # 2012-15 “Champlain Valley Transportation Museum Improvements.”

By Councilor Tiffer; Seconded by Councilor Calnon
Discussion: None
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves Stephens Mundy Chair of the Strand Capital Campaign to close Brinkerhoff Street from Oak Street to Marion Street on Saturday, August 11 from 8:00 am to 3:00 pm for a celebration revolving around a motorcycle ride to benefit the Strand.

By Councilor Jackson; Seconded by Councilor

Discussion:

Councilor Calnon said if approved would the Mayor communicate to Mr. Mundy that they would like there to be access to the parking lot next to the Strand for residents and businesses in that area.

Mayor Kasprzak said we will convey that.

Councilor Calnon said if he were a tenant in the apartment and wanted to do his grocery shopping on Saturday morning he would want to be able to get out of the parking lot.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves Bill Treacy Manager MLD to advertise for PMLD Bid No. 2012-7-2 “St Lawrence No. 1 and No. 2 – Circuit Breaker and Circuit Switcher Installation.” Bid opening date: August 16, 2012 at 1:00 pm.

By Councilor Jackson; Seconded by Councilor Carpenter

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council approves that Project HOME 2009-17 “Jock - 16 Elizabeth Street” be awarded to Handy Dan’s Home Improvement for \$21,300.

By Councilor Tiffer; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request for the adoption of a resolution amending and restating **PROCUREMENT POLICIES AND PROCEDURES FOR THE CITY OF PLATTSBURGH** as set forth in a draft dated 7/16/2012.
2. Request from Kevin Farrington City Engineer that the Mayor be authorized to sign Supplemental Agreement #1 for Contract D025859, PIN 7MS362.30A “Universal Master Municipal Multi-Model (MM #4) agreement; Beekman Street, Durand Street, Lynde Street and Stetson Ave.”

Councilor Case asked what is “Multi-Model.”

Mayor Kasprzak said Kevin isn’t here tonight but there is funding available for city streets.

Councilor Case said oh it is for streets.

Councilor Rabideau read about the funding from the supporting documents submitted by the City Engineer.

3. Request from Bill Treacy, Manager MLD to write-off unpaid final bills from May 1, 2011 to May 31, 2011 in the total amount of \$3,834.25 The percentage of write-offs for this period is .35%.
4. MAYOR HANDS DOWN THE PROVISIONAL APPOINTMENT OF JOSEPH MCMAHON TO THE POSITION OF BUILDING INSPECTOR EFFECTIVE FRIDAY, JULY 27, 2012. THE POSITION IS SET AT RANGE 6, STEP 1 OF THE MANAGERIAL SALARY SCHEDULE WITH THE STANDARD 52 WEEK PROBATIONARY PERIOD.
5. Request from the Superintendent of Recreation to apply for a 2011 Local Waterfront Revitalization Program Environmental Protection Fund grant to fund a feasibility study on creating a whitewater park on the Saranac River in downtown Plattsburgh. As a condition of the grant, the city would need to fund the \$11,000 study with the understanding that the city would be reimbursed in full once grant funds were available for disbursement.

10. NEW BUSINESS:

Councilor Case asked where we are with the fountain for Trinity Park.

Mayor Kasprzak said we will check with Community Development but he doesn't believe we received the grant and the fountain was a part of that grant.

11. CLOSING PUBLIC COMMENTS: None

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Tiffer
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

MEETING ADJOURNED: 5:38pm